



Clean Means Business

A Guide for Healthy Workspaces

Do Your Part.

Lower your company's risk of spreading easily transmitted germs and illnesses by using this helpful checklist

Checklist for Employers

Evaluate your place of business:

- Disinfect frequently-touched surfaces and objects on a daily basis
- Continue to update your cleaning

Optimize your workplace cleaning routine:

- Promote personal hygiene, including a place to wash hands with soap and running water; offer hand-sanitizer stations; post hand-washing signs in restrooms
- Maintain routine cleaning and disinfecting of frequently-touched surfaces and equipment
- Handle deliveries with care:
 - Request “no-contact” delivery options when available and immediately dispose of outer packaging
 - Wash your hands after unpacking

Keep safety top-of-mind:

- Follow the manufacturer's instructions on the label to ensure safe and effective use of cleaning and disinfection products
- Keep all disinfectants and cleaning products safely stored out of reach of children

Sources:

Centers for Disease Control and Prevention
Occupational Safety and Health Administration



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